



Ocoee Adventure Center

5637 Hwy 411 S

Benton, TN 37307

1-888- RAFT OAC or 423-338-0995

Fax 423-338-5086

info@ocoeeadventurecenter.com

Ocoee Adventure Center

Employment Application & Information for River Guides

Ocoee Adventure Company, LLC



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Dear Potential River Guide,

Thank you for your interest in Ocoee Adventure Center and our guide training program. This season will be our 14th year in the outfitting business and we have enjoyed excellent success, which can be credited to the type of trips we run and the quality of our guide staff. We pride ourselves in being a customer service oriented company and operating fun laid-back river trips. Our guides are key to maintaining this quality and style of rafting.

This season we will be adding 10 to 12 guides to our staff from a group of approximately 30 applicants. While the ability to guide a raft and insure customer safety are important aspects of the job, we are also looking for guides who can relate well to customers, work well with fellow guides, have a positive attitude and like to work in the outdoors.

In order to apply for a guide trainee position you must first complete an application form and attach a brief resume' with your work and outdoor experience and any special interests that might apply to a guide position. After receiving your application we will get in touch with you to arrange an interview. After all interviews are complete we will select a group of trainees and contact you.

If you are chosen to train with OAC, you can expect a hands-on, detailed river experience. Our training program is headed by Michael Firestone, Peter Horne and Larry Mashburn, who have over 30 years of professional outfitting experience with several different river companies. They have trained a significant percentage of the guides on the Ocoee River and we are confident that you will receive the most thorough training available. A training schedule is attached - once training begins in mid-April you will be allowed to miss only two training days; we train in all types of weather - cold or warm - rain or shine. Most of the training is done on the river, with some additional classroom work. You will also be required to complete and pass a basic First Aid and CPR course, which will be scheduled at our outpost.

Our training program is more intense and time consuming than most companies on the Ocoee. We believe this extra time and effort is a benefit that you will appreciate when you are guiding your first raft of customers. One of the common questions we are asked is how long it takes to be "released" to guide customers. The answer depends on the individual, their experience, and abilities. Trainees are not released until Michael determines they are ready. Minimum training is generally eight weeks in length, after which trainees will be required to take "check out" trips with Michael, Peter or other senior guides.

Completing the training program does not guarantee a job with Ocoee Adventure Center. At the end of the training process individuals will be selected to fill guide openings at OAC. We hope you will choose OAC for your training and look forward to hearing from you.

Larry Mashburn
Ocoee Adventure Company LLC



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Guide Application

Date of Application _____

Name _____ Social Security number _____
Present Address _____ Home Phone (_____) _____
City _____ State _____ Zip _____ Work Phone (_____) _____
Permanent Address _____ Phone (_____) _____
City _____ State _____ Zip _____ Email address _____
Date of Birth _____ t-shirt size _____ Are you a U.S. citizen? yes _____ no _____

Are you prevented from lawfully becoming employed in this country because of visa or immigration status? yes _____ no _____

Education: High School _____ Location _____ Date graduated _____
College: _____ Location _____ Dates _____
Degree _____ Minor _____

Special skills, interests and activities: _____

Dates available for training

() Weekends from _____ to _____
() Weekdays from _____ to _____

Dates available for work

() Part-time from _____ to _____
() Full time from _____ to _____

If part-time work, what days are you available: _____

Previous employment (list more recent employment first)

1. Company _____ Location _____ Phone () _____
Supervisor _____ Duties performed _____ Salary _____
From _____ to _____ Reason you left _____
2. Company _____ Location _____ Phone () _____
Supervisor _____ Duties performed _____ Salary _____
From _____ to _____ Reason you left _____
3. Company _____ Location _____ Phone () _____
Supervisor _____ Duties performed _____ Salary _____
From _____ to _____ Reason you left _____

Personal References:

Name	Address	phone #	relationship
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

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Medical History:

Do you have any medical or physical conditions which might limit your participation in strenuous activities? If so, please explain:

Specific allergies or medication? _____

In case of emergency contact:

Name	Address	City	State	Zip	Relationship
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Home phone _____ Work phone _____ Other phone _____

First Aid Certifications: Red Cross Standard First Aid and CPR certification are required of all guides. If you have one or both of these certifications, please attach copies (both front and back) of your cards.

Type of certification _____ Valid through _____

Type of certification _____ Valid through _____

Please describe your guide, boating, biking experience: _____

A job as a guide requires a great deal of public contact, so the ability to interact with people who have many types of personalities is very important. Please indicate social skills or experiences that you feel are relevant to your employment with us: _____

Please tell us why you would like to work with us:

How did you hear about us? _____

I understand and agree that, if hired, my employment is for no definite period and may be terminated at any time without prior notice. I understand that most positions are seasonal and are not eligible for unemployment benefits. I understand I will be subject to post accident drug-testing to be eligible for worker's compensation benefits. I authorize all current and previous employers to provide references for work history. If employed, I agree to familiarize myself with and to abide by the rules and regulations of The Ocoee Adventure Company LLC.

Signature _____ Date _____

Please return application to:

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